MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Global Combat Support System-Army Access Administrator’s Guide

1. The purpose of this memorandum is to provide Army Commands/Activities using Global Combat Support System-Army (GCSS-Army) with procedural guidance to assist with GCSS-Army Access Administrator compliance, an identified audit weakness.

2. The enclosed GCSS-Army Access Administrator’s Guide provides users an easy to follow procedural reference, using flowcharts and sample documentation, to help ensure there is an effective process for granting and restricting GCSS-Army end-user access. This guide supplements Fragmentation Order 4 to Annex F (Sustainment) of HQDA Executive Order 010-15 (GCSS-Army Wave 2 Fielding) and is to be implemented immediately to help achieve full Access Administrator accountability and Army audit readiness goals.

3. The point of contact for this action is Mr. Dale Houck, (717) 770-4802, DSN 771-4802 or dale.e.houck.civ@mail.mil.

Encl

AUNDRE F. DIGGERS
Lieutenant General, GS
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